CIS M16 Lab Instructions

Lab portion of your class

The lab portion of the course has been set up as an online component so you are to keep pace with the lab due dates for your work.

The lab hours for instructor assistance are by arrangement with the instructor. Hours with your instructor are not required but are being made available to help students who need some guidance.

If you are having trouble with your labs please feel free to contact the instructor for lab assistance. There are limited computers so students who arrange for the assistance get priority for the computers but others may come and use the systems as long as there are some computers available. These times are for lab work only. If you have other tasks to do, use the computers at the library in the open access area.

Extra computer time without Instructor

Since the lab portion of the class is online all labs can be done with a Windows computer connected to the internet. All CIS students may now use the Open Access Lab on the top floor (third floor) of the library (LLR) building to do their lab work if they need computers configured for the labs.

Because many students use these computers, it is suggested that you sign out and restart the computer before working on any lab work. By restarting the computer all security and programs can be adjusted back to the original settings so you will be able to do your lab work without computer configuration issues.

These computers are available for your use anytime the library is open. Please check at the library for their hours as they could change during the semester. The instructor support time is by arrangement only so if you need any help please do not hesitate to contact the instructor to arrange some support time.

Creating the MyITlab account

To login to the website you will need a working e-mail address, course id number (given by the instructor), college zip code (93021), and access code which is part of your book package

My Class ID is: ___________________