

April 1, 2006 Revision

CALIFORNIA COMMUNITY COLLEGE FORENSICS ASSOCIATION CONSTITUTION

ARTICLE I. NAME

The official name of The State Association shall be the California Community College Forensics Association.

ARTICLE II. PURPOSE

The State Association shall sponsor the annual State Championship Forensics Tournament, promote competitive Forensics activities, and provide educational, professional, and leadership experience in the field of Speech Communication.

ARTICLE III. MEMBERSHIP

A community college may become a member by paying a \$25.00 annual membership fee.

ARTICLE IV. ORGANIZATION

A. Government. The State Association shall be governed by the voting delegates of the currently active chapters meeting in convention. When the State Association is not in convention, interim expenditures shall be made upon prior approval of the President and the Secretary-Treasurer.

1. State Association in convention.
 - a. Time and Place. The State Association shall convene annually at the State Tournament. A winter meeting shall be called by the President at a time and place determined by the President.
 - b. Power. The State Association in convention shall be invested with supreme executive, legislative, and judicial powers. It shall be the source of all authority in the State Association, except as otherwise provided in this Constitution. It shall elect State officers and have the power to vote expenditures from the State Association treasury.
 - c. Representatives. Each active chapter shall be entitled to one (1) voting delegate in the business meeting of the State convention. The voting delegate shall be a faculty / sponsor from the college.
 - d. Quorum.
 - (1) A quorum shall consist of at least one (1) voting delegate from a simple majority of the colleges in registered attendance at the State Tournament.
 - (2) A quorum for mail ballots shall be based on the most recent State Tournament's registered attendance.
2. Eligibility. The State offices shall be filled by faculty / sponsors who are active members of the State Association.

3. Officers. The officers of the State Association shall be the President, the President-elect, and, the Secretary-Treasurer.
 - a. Officers shall be elected at the State Convention for a one-year term, with the exception of the Secretary-Treasurer, which is a two-year term.
 - b. Nominations for officers shall come from the floor rather than from a nominating committee.
 - c. Nominations shall alternate between North and South (Odd years south, Even Years – North).
4. The Executive Committee shall be made up of all officers, as well as the immediate past two Presidents.
5. Vacancies. The President shall fill vacancies by appointment.
6. Parliamentarian. The President of the State Association may appoint a Parliamentarian, who shall advise according to the most current edition of Robert's Rules of Order.

ARTICLE V. RULES OF ORDER

The most current edition of Robert's Rules of Order shall be the State Association's guide in parliamentary procedure.

ARTICLE VI. AMENDMENTS TO THE CONSTITUTION

This Constitution may be amended at a regular State convention by two-thirds vote of the delegates present.

ARTICLE VII. AMENDMENTS TO THE BY-LAWS

Standing rules of procedure and administration shall operate as the By-laws. The By-laws may be amended by a majority vote of the State convention.

ARTICLE VIII. SUSPENSION OF THE BY-LAWS

At the State Convention, a majority vote in any regular session may suspend these By-laws.

**CALIFORNIA COMMUNITY COLLEGE FORENSICS ASSOCIATION
STATE ASSOCIATION BY-LAWS**

DOCUMENT A: DUTIES AND RESPONSIBILITIES

SECTION 1: Officers

I. DUTIES OF OFFICERS

A. State President.

1. Shall be the executive head of the California Community College Forensics Association; shall preside at all meetings of the State convention; and shall bear responsibility for coordination and implementation of all activities of the State Association under its constitution and by-laws.
2. Shall appoint all standing and special (including ad-hoc) committees not specifically elected at the convention or appointed elsewhere in this document.
3. Shall direct and administer the State Tournament.
4. Shall coordinate the Association's winter meeting.
5. Shall appoint a Site Selection Committee, whose duties it shall be to solicit and review all tournament host bids utilizing CCCFA bid forms. (3/94)
6. The President's term of office shall be one (1) year.

B. President-elect.

1. Shall assume the duties of the President in cases of absence, resignation, or vacancy.
2. Shall assume the presidency at the end of the one (1) year term of office.
3. Shall serve as Ombudsperson at the State Tournament.
 - a. Whenever a complaint is brought to the Ombudsperson, he/she will consult all parties directly involved. (3/96)
4. The term of office shall be for one (1) year.

C. Secretary-Treasurer

1. Shall maintain records of all State Association meetings.
2. Shall maintain a current roster of active chapters.
3. Shall collect the dues and State Tournament fees.
4. Shall keep a complete record of finances of the Association.

5. Shall pay all authorized bills.
6. Shall submit an annual Treasurer's report at the State Tournament.
7. Shall provide minutes of the State Tournament meeting to the body, which shall be postmarked by May 1. (3/90)
8. Shall serve as chairperson of the Historical / Records Committee.

SECTION 2: COMMITTEES

I. Standing Committees.

- A. There shall be four (4) standing committees.
 - 1. **Rules Committee.**
 - a. Scope of Responsibility.
 - (1) The Rules Committee shall decide the interpretation of Tournament rules and guidelines.
 - (2) Those interpretations which fall under the purview of the Ethics committee or are otherwise delegated elsewhere in this document shall not be within the scope of responsibility of the Rules Committee.
 - b. Protests.
 - (1) Protests must be initiated by the coach or Tournament official.
 - (2) The committee decides whether the protest is properly within the authority of the Rules committee.
 - 2. **Ethical Committee.**
 - a. Procedure.
 - (1) Protests must be initiated by the coach or Tournament official.
 - (2) The committee decides whether the protest is properly within the authority of the Ethics Committee.
 - b. Precedental Judgments.
 - (1) Competence of judges falls within the area of Tournament policy, not ethics, and should be considered by the Tournament Committee.
 - (2) In no case should a judge be permitted to change a decision after submitting a ballot.
 - (3) An ethical violation occurs if and only if there is an intent to commit a violation of a well-known and generally accepted ethical rule. Intent must be determined beyond a reasonable doubt.
 - (4) The Ethics Committee shall be empowered to impose any sanction it deems necessary, proper, and/or just on matters of ethics.

3. Historical / Records Committee.

- a. It shall be the responsibility of the Historical / Records Committee to collect, maintain, and distribute as appropriate information concerning California Community College Forensics Association actions taken.
- b. The committee chair shall be the Secretary-Treasurer of the California Community College Forensics Association.

4. Site Selection Committee.

- a. It shall be the responsibility of the Site Selection Committee to actively solicit Tournament host bids from the appropriate geographical section of the State.
- b. The committee shall report to the President at the winter meeting whether any bids have been received and which bid(s) are eligible for consideration and may be voted on at the State Tournament convention.

SECTION 3: TOURNAMENT AUTHORITY

I. State Association Tournament

- A. The State Association shall sponsor an annual State tournament, in conjunction with the State convention.
- B. The rules for the State Tournament shall be published and distributed annually by the President to member chapters.

DOCUMENT B: TOURNAMENT RESPONSIBILITIES

SECTION 1: Tournament Director

1. Scope. All duties related to State Tournament management are the ultimate responsibility of the Tournament Director.
2. Appointments. The Tournament director shall appoint all members of the Tournament Committee.
3. The Tournament Director shall compile and **email** the general Tournament announcement, including the necessary entry forms. The Tournament Brochure shall be **emailed** to all two-year colleges who are not members of the California Community College Forensics Association but are members of the Northern California Forensics Association and/or the Pacific Southwest Collegiate Forensics Association.
4. The Tournament Director shall assure a closed Tab Room.
5. The Tournament Director is allowed to adjust procedures in all events when the number of entries warrants a change. This action must be taken in consultation with Event Directors and completed before the Tournament begins.
6. The Tournament Director in consultation with the Host Director shall determine the Tournament schedule.
7. The Tournament Director has the authority to possibly change patterns in double entry. Each individual event pattern is still limited to 12 slots.
8. The Tournament Director shall chair the Judge's Orientation Meeting.
9. The Tournament Director shall require that low cumes in each event be announced at the awards ceremony.
10. The Tournament Director shall require electronic submission of judging philosophies which will be posted to the web.

SECTION 2: Tournament Personnel**I. Tournament Committee.**

- A. Composition.
 - 1. Tournament Director. The California Community College Forensics Association State President shall be Tournament Director.
 - 2. Host Director. Host Director shall be the Director of Forensics at the host college.
 - 3. Event Directors. The Event Directors shall be appointed by the Tournament Director.
- B. Tournament Director shall insure that at least 1/3 of tournament personnel were not in the tabroom the previous year.
- C. The term "Tournament Personnel" does not include Host Director nor Tournament Ombudsperson.
- D. Responsibilities.
 - 1. Protest Authority. The Committee shall rule on all protests to be heard including rules.
 - 2. Emergency Powers. The Committee shall decide all emergency problems of the State Tournament prior to and during the Tournament's operation.

DOCUMENT C: TOURNAMENT RULES AND REGULATIONS

SECTION 1: General Rules

I. Tournament Rules and Regulations

- A. The California Community College State Championship Forensics Tournament (herein referred to as the "State Tournament" or "the tournament") is operated under the authority of the California Community College Forensics Association whose annual general meeting is held in conjunction with the Tournament.
- B. Time and Place. The State Tournament shall be held in the Spring semester of each year no less than three (3) weekends before the start of the PHI RHO PI National Tournament. (3/96)
1. The State Tournament shall be scheduled so awards are completed before the PHI RHO PI Tournament entries are due. It shall be the duty of the California Community College Forensics Association Executive Board to assure that the State Tournament is completed prior to the entry deadline for the PHI RHO PI National Tournament.
 2. The State Tournament shall be held at a site approved by the general assembly, except if that site shall be deemed to have become unsuitable by the California Community College Forensics Association Executive Board, at which time the Executive Board shall select a new site in the general part of the state and shall promptly notify the membership.
 3. Every effort shall be made to fulfill the following.
 - a. Select a Tournament site two (2) years in advance.
 - b. Set dates two (2) years in advance so PHI RHO PI entries are not due prior to completion of the State Tournament.
 - c. Rotate the State Tournament between the northern and southern areas of the state. If a bid is not received from the area of the state whose turn it is to host, bids from other areas of the state shall be accepted.
- C. Assessments and Fees.
1. All fees shall be paid at a time to be determined by the Tournament Director and the Secretary / Treasurer. (3/96)
 2. State Tournament registration fees.

a.	Annual School Fee	\$25.00
b.	Individual Events	\$ 8. 00
c.	Duo Interpretation	\$16.00
d.	L.D. Debate	\$12.00
e.	Team Debate	\$35.00

- f. Interpreters Theatre \$35.00
 - g. The host college shall not be assessed fees.
 - h. A facilities fee may be assessed only under authority of the Executive Board. This fee must be included on the fee sheet in the invitation packet. (3/96)
 - i. Schools attending state tournament will pay for host-incurred campus facility fees (including insurance, custodial, security, etc.) when specific fees are identified as part of original bid. The amount charged to each school will be determined by the following formula: total amount specified divided by the minimum number of schools who have attended the state tournament over the past five years (rounded up to the nearest amount divisible by \$5.) (3/96)
 - j. Hotel Tournaments: Each school shall provide one competition room based on the same formula as judging. The Tournament Director will attempt to ease the burden on small schools.
3. a. Nuisance Fees will be assessed as follows: \$10.00 will be charged for each drop or no-show received after 48 hours before the first round of the tournament. (3/91)
- b. A fee may be charged for each ballot that a college fails to pick up. The fee for the first time would be \$20. and the fee for subsequent times would be \$50. If it is determined that the tournament was at fault, then no fee will be charged. There would be no charge in cases of emergency. If fees are not paid, students will not advance.(3/95)
4. All changes submitted before events are paneled will be exempt from nuisance fees if deemed acceptable by the Tournament Director. (3/94)

5. CCCFA FINANCIAL AGREEMENT (3/96)
- a. CCCFA only pays for:
 - 1) Trophies – President and Secretary/Treasurer shall try to get the best price available. (3/02)
 - 2) Judges to cover CCCFA Tab Room (not to exceed \$2,000)
 - 3) Judges to cover Judges' Assistance Forms (not to exceed amount brought in from these forms)
 - 4) Facilities: Hotel housing of guaranteed judges. Host, President and Secretary/Treasurer shall try to minimize costs as much as possible. (3/02)
 - 5) President's gift (not to exceed \$60.)
 - 6) Ballots
 - 7) Reimbursement to Host Director for food and stationery for the tournament (not to exceed \$1,000). Receipts are required. (3/98)
 - 8) Reimbursement to Tournament Director for reasonable and necessary expenses for the tournament (not to exceed \$500). Receipts are required. (3/01)
 - b. CCCFA Does not pay for:
 - 1) Tab Room help.
 - 2) Copies
 - 3) Supplies
 - 4) Food
 - 5) Facilities: receptions, dances, annual meeting, conference rooms.
 - 6) Social: refreshments for receptions or disc jockey for dances.
 - 7) Travel for officers or students.
 - 8) Childcare.
 - c. Host pays for:
 - 1) Copies
 - 2) Supplies
 - 3) Food for Tab Room
 - d. Host hires:
 - 1) Judges to cover CCCFA Tab Room (maximum 2,000)
 - 2) Judges to cover Judging Assistance forms (maximum to be spent is the amount brought in by these forms)
 - e. Host negotiates - where possible:
 - 1) Comp hotel bedrooms for the housing of judges
 - 2) Comp hotel conference room or campus room for annual meeting.
 - 3) Comp hotel conference rooms for RT rounds if necessary.
 - 4) Donated rounds of judging by faculty or alumni.
 - f. Director Negotiates - where possible:
 - 1) Donated rounds of judging.
 - g. Host and Director may provide following (optional)
 - 1) Compensation for Tab Room help.
 - 2) Coaches' Reception: Facility and refreshments
 - 3) The Host is encouraged to provide a social event for

students during the business meeting.
4) Food for judges.

h. Emergency: CCCFA expenditures other than the above must be approved by the Executive Committee.

D. Deadline for Entries

1. A judging assistance request from any college which cannot meet its judging requirement must be received by the Host Director two (2) weeks (14 days) in advance of Tournament registration.
2. Final entries must be postmarked no later than five (5) days before Tournament registration. It is the school's responsibility to verify entries.
3. Judges may indicate debate ratings on an "A-B-C-D" basis. No judge may code himself or herself off any event.

E. Ballot review shall begin after elimination rounds have been posted.

1. The purpose of ballot review is that coaches be allowed to check the accurate recording and computation of the scores of competitors who did not advance to elimination rounds.
2. During ballot review, only one (1) representative at a time per college shall be allowed to review ballots.

II. **State Tournament Awards**

A. **Jim Miller Perpetual Sweepstakes Award.** The winner of this award is determined by the college accumulating the greatest number of sweepstakes points at the current Tournament and all previous State Tournaments since the inception of the award. When a college wins the award, its point total is reduced to zero and it goes to the end of the list for the succeeding year.

Team Sweepstakes Awards.

Sweepstakes trophies will be awarded: top six (6) schools in Open division; top three (3) schools in Limited Entry division.

Limited Entry Division is defined as all schools with 16 or fewer slots (Slots entered over the 16 slot limit may be declared "non-sweepstakes" at registration) (3/06)

1. **Single-weight (1 slot) events** (Speech to Persuade, Speech to Inform, Communication Analysis, Speech to Entertain, Oral Interpretation, Interpretation of Poetry, Interpretation of Prose, Dramatic Interpretation, Extemporaneous Speaking, and Impromptu Speaking).
 - a. Gold Award - 10 points.
 - b. Silver Award - 7.5 points.
 - c. Bronze Award - 5 points.

2. **One-and-a-half weight (1 1/2 slot) events** (Lincoln-Douglas, Duo Interpretation).
 - a. Gold Award - 15 points.
 - b. Silver Award - 11.25 points.
 - c. Bronze Award - 7.5 points.
3. **Double-weight (2 slot) events** (2 person Debate).
 - a. Gold Award - 20 points.
 - b. Silver Award - 15 points.
 - c. Bronze Award - 10 points.
4. Triple Weight events (Interpreter's Theatre)
 - a. Gold Award – 30 points.
 - b. Silver Award – 22.5 points.
 - c. Bronze Award – 15 points.
5. **Computations.**
 - a. When the Tab Room makes an error, sweepstakes points and plaques equivalent to the error shall be awarded, and an advance is made by the number of points the error would have caused.
 - b. The top 25% of competitors entered in an event and those with like cumes shall advance to the final rounds.
6. **Team Events with small entries:** The following formula shall be utilized when there are team events with small entries and the procedure by which awards would be made when fewer than sixteen (16) Teams entered in the event.
 - a. Advance all 4-2 or 8-4 teams when there are six (6) preliminary rounds in the event.
 - b. Effort shall be made to insure parity in events involving a won/loss record as a criterion. (This is established so everyone, no matter the event or the size, is given an equal chance of advancing.)
 - c. To maximize participation, Event Directors should advance teams up to (and as close as possible to) the 50% mark of the total entry.
 - d. Cumulative scores for competitors shall be based on rankings and not on ratings.
 - e. Schools will not compete against themselves in team

events (this will include breaking brackets in elims). (3/03)

C. Event Plaques.

1. Bronze Awards.

- a. Plaques shall be awarded to Debate teams and individuals (in Lincoln-Douglas Debate) and Interpreter's Theatres who advance to the semi-final round.
- b. In the Individual Events, Bronze Awards shall be awarded to those entrants who are advanced from the preliminary rounds into the final round but who do not receive a Silver or Gold Award. All entrants who attain a preliminary round cumulative ranking of six (6) are guaranteed advancement into the final round. In those instances in which the cumulation of six (6) or fewer points does not advance 25% of the original event field into the final round, the next higher accumulations are to be advanced into the final round. (For example all six (6) point cumulations are guaranteed advancement into the final round, even if that number exceeds 25% of the original event field. If the 25% maximum has not been reached, seven (7) points cumulations are to be added, followed by cumulation of eight (8) as necessary.

2. Silver Awards

- a. Plaques shall be awarded to the Debate teams and individuals (in Lincoln-Douglas Debate) and Interpreters Theatres who lose in the final round.
- b. In the Individual Events, Silver Awards shall be awarded to those entrants who advance to the final round and have a cumulative score that places them in the top 15% of those who competed in round one (plus ties) but do not receive a Gold Award.

3. Gold Awards

- a. Plaques shall be awarded to the Debate teams and individuals (in Lincoln-Douglas Debate) and Interpreter's Theatres who win the final rounds.
- b. In the Individual Events, Gold Awards shall be awarded to those entrants who advance to the final round and have a cumulative score that places them in the top 5% of those who competed in round one (plus ties).

D. Under no circumstances shall the number of awards given exceed 50% of those competing in round one. This takes precedence over all other guidelines and rules. However, the Tournament Director may exceed the 50% mark to rectify a tournament error.

1. All Events Directors shall maximize the number of awards given within the constraints of the existing percentage formula. Debate and Interpreters Theatre events shall have awards equitably distributed without exceeding the 50% rules within the framework of two (2) elimination rounds.

2. Should any event be small enough at the time of entries and, as a result of the 50% rules, not offer at least one (1) Gold, one (1) Silver, and one (1) Bronze Award, the Forensics Directors shall then have the opportunity, should they desire it, to change students to another event, without penalty, providing such changes do not violate overall entry limitations.
 3. At least two schools must be entered for an event to take place.
 4. Schools will not compete against themselves in team events, except in cases where one school makes up 50% or more of the total entry, at the discretion of the tournament director.
 5. Event director shall attempt to insure that no team competes in more rounds than other teams, wherever possible.
 6. Team event tie-breaks will be:
 - a. Drop High/Low
 - b. Total Points
 - c. Drop double High/Low
 - d. Ranks
- E. Formula for advancing Interpreters Theatre teams.
1. All 8-4 teams (using the win/loss method) shall be guaranteed to advance to elimination rounds. (3/96)
 2. All advances shall reflect the percentage of awards given in Team debate.
 3. Interpreters Theatre shall go to six (6) preliminary rounds, being power-matched after round two.
 4. Interpreters Theatres shall be power-matched as early as possible.
 5. Interpreters Theatres shall be paired and power-matched in the same manner as with Debate.
 6. Interpreters Theatres shall be judged according to a win / loss ballot.
- F. Other awards may be provided under the auspices of the host college or the State Association.
- G. **Special Awards.**
1. Various special awards shall be established by the State Association to honor outstanding service and contributions.
 - a. **Presidential Service Awards.**
 - (1) The Presidential Service Award(s) may be given annually to a person or persons who have provided distinctive service to the State Association.
 - (2) The recipient(s) shall be selected by the State President.
 - b. **Collins/Tabor Speaker Award.**

- (1) The State Association shall name the Outstanding Speaker Award in honor of Steve Collins and Ron Tabor.
- (2) The State Association shall annually award the Collins-Tabor trophy to a competitor based on his or her accumulated points.
- (3) To be eligible for the Collins-Tabor trophy, a competitor must enter one (1) event other than an Interpretation event. (3/94)
 - (a) Gold Awards shall receive ten (10) speaker points; Silver Awards shall receive seven-and-one-half (7.5) speaker points; Bronze Awards shall receive five (5) speaker points.

c. Keeling/Fricker Speaker Award. (3/99)

- (1) The State Association shall name the Outstanding Speaker Award in honor of Patty Keeling and Norm Fricker.
- (2) The State Association shall annually award the Keeling/Fricker trophy to a competitor based on his or her accumulated points.
 - (a) Gold Awards shall receive ten (10) speaker points; Silver Awards shall receive seven-and-one-half (7.5) speaker points; Bronze Awards shall receive five (5) speaker points.

SECTION 2: COMPETITION RULES

- I. Phi Rho Pi Rules: The rules for each State Tournament shall reflect changes in PHI RHO PI National rules. In no case shall State rules be drawn so they would exclude a presentation to be made at that year's PHI RHO PI National Tournament. In general, PHI RHO PI rules/patterns shall serve as a guideline for the State Tournament except where CCCFA Bylaws specifies otherwise.

- II. **Eligibility:** Tournament competition shall be limited to those contestants who meet the following eligibility requirements.
 - A. A student must be enrolled in at least six (6) units or their equivalent at the college for which he / she is competing. Verification of enrollment must be provided by the registrar's office and received by the tournament by registration.
 - B. No student may participate in more than two (2) California Community College Forensics Association State Championship Forensics Tournaments.
 - C. No student with more than three (3) years of college competition may participate in the State Tournament.
 - D. No student who has competed in Forensics for another community college, college, or university during the current Spring semester or during that portion of a Winter quarter which overlaps the Spring semester may represent a second institution at the State Tournament.
 - E. Individuals who judge in the junior or open divisions, except for peer judging, during the current academic year of the State Tournament shall not compete at that year's State Tournament. (3/94)
 - F. A student who has competed for one community college, and in the subsequent year competes for a different community shall not earn sweepstakes points for that school. Exceptions can be made through appeal to the Executive Committee for extenuating circumstances (eg. moving to a different area, being refused the right to compete at the former school, former coach approves of transfer, etc...).

- III. **Judging Requirements.** The following rules govern the provision of judges at the State Tournament.
 - A. Competent debate judges shall be defined as one of the following.
 1. A college debate coach;
 2. A former college debate coach who has coached within the past twelve (12) months;
 3. A high school debate coach with two (2) or more years of intercollegiate debate experience;
 4. A college graduate who debates intercollegiatly two (2) or more years (within the last twelve (12) years, unless he/she has been actively involved in debate activities during this time);

5. A Forensics competitor who is removed from community college competition no less than one (1) year (3/99).
 6. Current senior division competitors may judge at the state tournament if they (1) have completed, at least, three years of intercollegiate forensics experience and (2) are approved by the Tournament Director (3/03).
- B. Competent Individual Events and Interpreters Theatre judges shall be defined as one of the following.
1. A forensics coach (college or high school);
 2. A Speech Communication instructor;
 3. A graduate student in Speech Communication or an undergraduate student in Speech Communication removed from community college competition for two (2) years or five (5) quarters and is judged competent by the Director of Forensics;
 4. A forensics competitor who is removed from community college competition no less than one (1) year. (3/03)
 5. Current senior division competitors may judge at the state tournament if they (1) have completed, at least, three years of intercollegiate forensics experience and (2) are approved by the Tournament Director (3/03).
- C. There shall be no provision for penalty fees in lieu of judges, except when the Tournament Director can guarantee that competent judges can be hired with that money.
- D. The policy concerning penalty fees, requirements, and payment of hired judges is as follows.
1. The judging penalty shall be **\$100** for each uncovered slot, or **\$125** if no Judging Assistance Form is received by the deadline.
 2. All "contract" judges are to be fully qualified.
 3. Guaranteed rates of pay.
 - a. All hired judges will be guaranteed 75% of all rounds at the tournament at \$10 a round. Number of rounds and base guarantee rate for hired judges to be determined after the schedule has been set for that year's tournament. (10/94)
 - b. Hired judges utilized in excess of 75% shall be paid \$10.00 per round. All events All days.
 4. Hired judges shall be committed to six (6) or eight (8) rounds per day (75%).
 5. All judges fulfilling a college's requirements are committed to 75% of preliminary rounds.
 6. Coaches shall be allowed to determine the judging commitment as partial or full on the Judging Assistance Form **(3/02)**

7. All requests are final at "deadline for requests," regardless of the final entry totals.
 8. Request after the deadline (four weeks prior to registration) shall be honored at 150% of the regular judging fee.
 9. Judging requirements are as follows.
 - a. Each Team debate shall be a three (3) round liability.
 - b. Each Interpreters Theatre shall be a six (6) round liability.
 - c. Each five (5) Individual Events shall be a three (3) round liability.
 10. The following requirements fulfill judging requirements.
 - a. One (1) judge is required for any four (4) Individual Event entries, or fraction thereof, in the heaviest conflict pattern. (Example: If you have twelve (12) entries in a pattern, you must supply three (3) judges. If you have nine(9) entries in a pattern, you must still supply three (3) judges.)
 - b. One (1) judge is required for each two (2) Debate teams or Interpreters Theatres.
 - c. One (1) judge shall be provided for each of the six (6) preliminary rounds of Interpreters Theatre and one (1) team per panel.
 - d. Schools with overcommitted judges shall automatically split the commitment. (Example schools with two debate teams and two judges, each judge shall be responsible for only ½ commitment).
- E. Judges shall be responsible for judging all rounds assigned by the Tournament management.
1. All judges (coaches and hired) must attend a judges' orientation prior to being allowed to judge. Regular forensics faculty-coaches are exempted from attending the Judge's Orientation meeting.
 2. Smoking and the consumption of alcoholic beverages in rounds, by students and / or judges, are prohibited.
 3. For all events, the judge, when deciding the ranking for participants competing in an individual event, or when deciding win/loss and speaker points for Interpreters Theatre and Debate (Team, Parli, and LD) shall be the sole adjudicator. All decisions shall be based on the performance of the participants and shall not be made in an arbitrary or capricious manner.
 4. Students representing colleges not meeting the above responsibilities shall not be permitted to continue in competition.
 5. Judges must declare a winner in team events. (3/03)

- F. Judges are required to submit judging philosophies for debate prior to the entry deadline. These philosophies will be made available on the CCCFA website.

IV. Number and Distribution of Entrants

- A. Total Numbers per pattern:
1. A college shall not have more than twelve (12) entries in any given conflict pattern. An Interpreters Theatre, Debate Team (Policy, Parliamentary, or Lincoln-Douglas), or Duo Interpretation each counts as one (1) entry.
 2. Pattern "A" limited to six (6) total team event entries and no more than twelve entries total. (3/03)
 3. Pattern "E" limited to six (6) total team event entries. (3/03)
 4. Exception: In the event non-sweepstakes events are added to the schedule in a given year, entries in those events shall not be counted towards the "twelve (12) entry" limit.
 5. Parli L/D is limited to no more than four (4) entries.
- B. Total Numbers per student:
1. No student may enter more than five (5) non-conflicting events, with one event being declared non-sweepstakes on the tournament entry. (3/03)
 2. Student may enter conflicting events with the exception of CA and STE when it conflicts with Team Debate or Interpreter's Theatre. **Students may however, double enter when the patterns are combined throughout the tournament. (3/06 – for one year)**
 3. In those years when double entry is allowed, participants who are double entered are responsible to leave their codes in the room in which they will speak second. The Tab Room will put an asterisk by speakers who are double entered. (3/95)
 - 4.

- V. **Events and Conflict Patterns.** The regular events at the State Tournament shall include and be arranged in Conflict Patterns as follows.

- A. **Pattern A: Policy; Interpreters Theatre; STE; CA; PLD**
Pattern B: Extemporaneous; Prose; Poetry
Pattern C: Duo, Persuasive, Impromptu
Pattern D: POI, Expository, Dramatic Interpretation
Pattern E: LD; Parliamentary Debate

1. Competitors are allowed to debate in both Team and in Lincoln-Douglas on the same topic.
- B. Special Events. The Executive Board at its annual meeting may decide to include additional events, which may be placed in any Conflict Pattern. These events shall not be accorded sweepstakes points.

- B. In so far as possible, all Individual Events shall be scheduled with the optimal number of six (6) per panel.
- C. Unless three or more teams express an interest in policy debate to the tournament director by December 1st, the event will not be held (when it is held, it will be on a policy only schedule). (3/04)

VI. Forfeiture Rules

- A. The following forfeiture rules shall apply as indicated.
 - 1. **Individual Events.**
 - a. S/he arrives 15 minutes after the round has begun or five (5) minutes after the scheduled speaking time for Extemporaneous.
 - b. Her/his tardiness is determined to be the fault of the student and not a tournament error. Forfeiture will be determined with the following procedure:
 - 1. The student will be heard by the judge.
 - 2. Immediately following the student will be sent to the Ombudsperson to determine if forfeiture is warranted.
 - 3. If the determination is made that the student forfeits the round, they will receive a 4th place in that round and the judge will be asked to adjust the remaining ballots (if necessary).
 - c. The judge should not wait more than sixty (60) minutes from the start of the round unless the student is double entered.
 - 2. **Debate.** Forfeiture shall result when a team is not present fifteen (15) minutes after the scheduled or announced start time of the round.
 - 3. **Interpreters Theatre.** Forfeiture shall result when a team is not present fifteen (15) minutes after the scheduled or announced start time of the round.
- B. Forfeiture rules shall apply unless the competitor's / team's delay is caused through fault of the Tournament. In such cases, appeal may be lodged with the Tournament Ombudsperson.

SECTION 3: EVENT RULES

I. Team Debate

- A. The Debate proposition shall be the national intercollegiate proposition.
- B. Each team shall consist of two (2) speakers prepared to debate both sides of the proposition.
- C. The Team Debate format shall be:

First Affirmative Constructive	8 minutes
Cross-examination	3 minutes
First Negative Constructive	8 minutes
Cross-examination	3 minutes
Second Affirmative Constructive	8 minutes
Cross-examination	3 minutes
Second Negative Constructive	8 minutes
Cross-examination	3 minutes
First Negative Rebuttal	5 minutes
First Affirmative Rebuttal	5 minutes
Second Negative Rebuttal	5 minutes
Second Affirmative Rebuttal	5 minutes
- D. If the speaking order is to change during the debate (an option available to only the Affirmative team) the debaters should so notify the judge in advance of the debate.
- E. Each team shall be allowed a total of eight (8) minutes of preparation time. Any time beyond the eight (8) minutes of preparation time shall be deducted from subsequent speaking time.
- F. Debaters shall not be penalized for not utilizing their full time. At the end of the allotted time, the debaters shall be allowed a few seconds to complete their immediate thought.
- G. There shall be timing of Team Debate in final rounds.
- H. Debaters and/or judge(s) may bar admission to a debate round to individuals associated with the debate portion of the tournament.
- I. Hybrid teams will be allowed if the debaters have nobody else on their team to debate with and according to Phi Rho Pi guidelines.
 - 1. The hybrid team should only be comprised ... (when they) have no one else eligible from their own team... Each school may only participate with one hybrid team.
 - 2. Coaches of students must submit a request for the hybrid team of the Tournament Director before the entry deadline.
 - 3. The hybrid team should also be submitted on the regular entry form of both of the schools along with their standard entries. The hybrid team counts toward each school's limit of 6 team entries.
 - 4. If the hybrid team is comprised of students from two different

regions, the normal judging and regional pairing restraints will be neutralized.

5. Students will be eligible for any awards, either team or speaker. Any sweepstakes points earned will be split evenly between the two schools.
6. The hybrid team will be coded under one of the schools for computer and pairing purposes.

J. The following guidelines will be followed for formal evidence challenges:

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1. Students making a formal evidence challenge must request the round be stopped and must have an original photo copy of the evidence challenged.
 2. Failure on the part of the challenger to present the original will result in an automatic loss.
 3. Teams found falsifying evidence shall be removed from the event.
 4. Immediately after determination has been made on the evidence challenge, results of the challenge will be posted.
 5. Decision of the judge can be appealed to the ethics committee.

II. **Parliamentary Team Debate**

- A. Each school is strongly encouraged to join NPDA.
- B. The Tournament Director must adhere to NPDA guidelines as closely as possible.
- C. Parliamentary Debate will be placed in Pattern E.
- D. Parliamentary Debate will count for double points.
- E. **Parliamentary Debate topics will be singular in nature and will alternate between metaphor, policy, and value resolutions (3/04)**
- F. **Parliamentary Lincoln Douglas will be in Pattern "A" with the Same guidelines as Parliamentary Team. Limited to four (3/04) entries. Sweeps weighted 1.5.**
 - Times:
 1. **Government Constructive – Seven (7) minutes.**
 2. **Opposition Constructive – Nine (9) minutes.**
 3. **Government Rebuttal – Five (5) minutes.**
 4. **Opposition Rebuttal – Six (6) minutes**
 5. **Government Rebuttal – Three (3) minutes.**

(3/05)
- G. **No persn other than partner may be consulted during elim rounds of Parli.**

III. Lincoln-Douglas Debate Rules

- A. The Debate proposition shall be the national intercollegiate proposition.
- B. Each team shall consist of one (1) person prepared to debate both sides of the proposition.
- C. The Lincoln-Douglas Debate format shall be:

Affirmative Constructive	8 minutes
Negative Cross-examination	3 minutes
Negative Constructive	12 minutes
Affirmative Cross-examination	3 minutes
Affirmative Rebuttal	6 minutes
Negative Rebuttal	6 minutes
Affirmative Rebuttal	4 minutes
- D. Each team shall be allowed a total of six(6) minutes of preparation time in accordance with Phi Rho Pi rules. Any time beyond the six(6) minutes of preparation time shall be deducted from subsequent speaking time.
- E. Debaters shall not be penalized for not utilizing their full time. At the end of the allotted time, the debaters shall be allowed a few seconds to complete their immediate thought.
- F. There shall be timing of Lincoln-Douglas in final rounds.

III. **Unlimited Preparation Events.** These rules apply to the Speech to Persuade, Expository, Communication Analysis, Speech to Entertain, Programmed Oral Interpretation, Interpretation of Poetry, Interpretation of Prose, Dramatic Interpretation, and Duo Interpretation.

- A. The Speech to Persuade, the Expository Speech, the Speech to Entertain, and the Communication Analysis speech, and the Interpretation programs or speech(es) may be on any subject the speaker desires.
- B. The speeches and programs in the Unlimited Preparation Events should be the work of the student.
- C. No portion of the speeches and programs in the Unlimited Preparation Events shall be the identical material used in competition prior to the preceding September.
- D. The time limit in the Unlimited Preparation Events shall be ten (10) minutes maximum, with no minimum time limit specified. In all Individual Events, a thirty (30) second grace period for audience response shall be allowed with the judge having the discretion to determine whether the overtime is due to audience response.
- E. With the exception of Programmed Oral Interpretation, Interpretation of Prose, Interpretation of Poetry and Dramatic Interpretation which require extemporized introductions and transitions and the reading of sections from manuscript, the speaker may use any means of presentation (including manuscript, memory, or extemporaneous, with or without notes). Entrants in Duo Interpretation must use manuscripts.

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- F. Each contestant shall have available a bibliography, footnoted outline, or manuscript for examination by the Tournament Committee at its request. intent of this rule is to prevent plagiarism.
- G. No contestant may use any portion of a speech, program, or the same topic more than one (1) public speaking event.
- H. Rules pertaining to the specific events in this category are as follows.
1. **Persuasive Speaking.** The purposes of the Persuasive Speech shall be to convince, stimulate, or actuate (to win belief, to reinforce or to ask for or move to action). Speeches of eulogy, inspiration, and problem-solution are equally acceptable. conviction, condemnation,
 2. **Expository Speaking.** The purposes of the Expository Speech are to describe, clarify, explain, and / or define an object, idea, concept, or process. (A speech explaining the nuclear test ban treaty would classify as an Expository Speech, while a speech giving a value judgment or advocating a position concerning the treaty would be classified as a Persuasive Speech.)
 - a. Video-visual aids may be used so long as they do not interfere with the speaker's ability to communicate effectively with the audience.
 - b. No special facilities shall be provided for audio-visual aids.
 3. **Communication Analysis.** The topic may be a single speech, a single speaker, or the rhetoric of a social, political, or religious movement, or other communication event (such as songs, poems, posters, art work). All are equally acceptable as long as the speech is analytical in nature.
 - a. The speaker is to apply rhetorical-communication principles to the examination of a public domain published or electronically recorded (audio or video) speech or set of speeches or other communication event to contribute to an understanding of the speaker(s), speech(es), movement(s), or communication event(s).
 4. **Speech to Entertain.** An original speech, the primary purpose of which is to entertain.
 - a. Just as in other written speeches, there should be a central topic sentence or thesis statement which the speaker event is not merely a series of jokes or a "stand develops. This up" routine.
 - b. Original material must be used.
 5. **Programmed Oral Interpretation.** This event shall consist of a unified presentation made up of at least two (2) selections from one (1) or more authors, and at least two (2) genres of literature.
 - a. Interpreters are reminded that this event is presentation, not representation. Therefore, solo acting is not interpretation, even though the material may be taken from a play. This

event
based

should be judged on performance without any decision
on acting versus reading.

- b. No props or costumes may be used.
- c. The interpreter should read from a book or manuscript and must have an introduction and may have transitions, which should be extemporaneously delivered.

6. **Interpretation of Poetry.** Poetry shall include one (1) or more selections written in rhymed or unrhymed meter or cadence or some regularity, excluding drama.

- a. If more than one (1) selection is used, the selections should be linked by a thematic transition.
- b. The interpreter should read from a book or manuscript and must have an introduction and may have transitions, which should be extemporaneously delivered.

7. **Interpretation of Prose.** Prose shall consist of single or multiple selections of literature printed mainly in paragraph form, drama.

excluding

- a. If more than one (1) selection is used, the selections should be linked by a thematic transition.
- b. The interpreter should read from a book or manuscript and must have an introduction and may have transitions, which should be extemporaneously delivered.

8. **Dramatic Interpretation.** This event shall consist of a cutting or cuttings from a play, teleplay, or screenplay, featuring monologue or dialogue.

- a. If more than one (1) selection is used, the selections should be linked by a thematic transition.
- b. The interpreter should read from a book or manuscript and must have an introduction and may have transitions, which should be extemporaneously delivered.

9. **Duo Interpretation.** This event shall consist of a team of two (2) persons from the same college performing a cutting, cuttings, or a complete scene from literature, which may be humorous or serious, involving the portrayal of two (2) or more characters.

- a. Entries in Duo Interpretation are prohibited from using the same material being used in any other interpretive event in which they are involved. (This applies to their own individual programs and any Interpreters Theatre program in which they have a part.)
- b. The scene(s) must be played with manuscripts.
- c. Extemporized introduction and transitions (if necessary) should be included.

- d. Because this is not an acting event, no make-up, set pieces (furniture), or costumes may be used.
 - e. The focus should be set off-stage and not to each other.
10. The following is a special rule concerning all interpretation events: If the material has appeared in more than one (1) form (i.e., novel and play, play and essay), the classification of literature shall be determined by the source from which the cutting was taken. The source should be provided by the coach. In cases of confusion as to which genre best encompasses a selection, the Library of Congress system shall be the basis for the final arbitration.
11. Contestants may not rewrite a prose, a poem, or a dramatic text so that the work differs from the original text.
- a. Contestants may not add or reassign scenes or lines to the performed cutting. Although an occasional line might be added especially if a character has been deleted, this practice should be discouraged.
 - b. Contestants may not rewrite the ending of a work.
 - c. Contestants may not change the point of view or gender of a character.
 - d. Contestants may not perform a text in a genre for which it has not been written. If material has appeared in more than one form, i.e. novel, play, essay, etc., the classification of literature shall be determined by the source from which the cutting was taken. In cases of confusion as to which genre best encompasses a selection, the Library of Congress system shall be the basis for final arbitration.
 - e. If challenged the coach is responsible for providing the original source or a photocopy.

IV. **Limited Preparation Events.** These rules apply to the events of Extemporaneous Speaking and Impromptu Speaking.

- A. Rules pertaining to the specific events in this category are as follows.
 - 1. **Extemporaneous Speaking.** The general topic shall be national and international events in the areas of politics, economics, and international relations of the three (3) months preceding the Tournament.
 - a. Thirty (30) minutes before the time for speaking, each contestant shall be given a choice of three (3) topics. Drawing shall be posted at seven (7) minute intervals.
 - b. The speech should be the work of the student, but notes, books, and magazines may be used in preparation.
 - c. The time limit for speaking shall be a seven (7) minute maximum, with no specified minimum.

- d. The speaker may use, for reference while speaking, a maximum of one (1) notecard, not to exceed 5" x 8".
 - e. Competitors may use a self-contained laptop computer during prep-time, but may not use printers. CCCFA will provide neither Internet, nor electrical access. In the event computers are used, neither CCCFA nor the tournament hotel shall be held accountable for securing said computers, or financially responsible in the event of computer loss. (3/02)
2. **Impromptu Speaking.** The general topic area shall be drawn from a variety of slogans, maxims, objects, lyrics, or any creative topics, exclusive of areas covered by Extemporaneous Speaking.
- a. Speakers shall be given three (3) topics, as defined above, from which to select one (1) topic on which to speak.
 - b. The seven (7) minute maximum time limit begins when the topics are received by the speaker. The speaker may divide the seven (7) minutes between preparation and speaking as desired.
 - c. The speaker shall use no outside reference sources during preparation, nor any notes for reference while speaking, except marginal notes written on the topic slip during preparation time.
 - d. Final round impromptu judges should come, if possible, from a pool of those who judged impromptu in prelims. (3/98)
3. There shall be timing of these events in the final rounds.

V. Interpreters Theatre.

- A. Interpreters Theatre is defined as the interpretation of literature by a group of oral interpreters who act as a medium of expression for an audience. While Interpreters Theatre is both aural and visual, the emphasis shall be on the oral interpretation of the printed word and its resultant effects on the minds, emotions, and imagination of the listeners / viewers. The audience should have the feeling of a unified whole in which each performer at all times contributes to the total effect desired.
- B. Interpreters Theatre may employ all types or combinations of literature (prose, poetry, lyrics, and / or drama / play cuttings). Material should be of literary quality (published or unpublished).
- C. The time limitation for performance is twenty-five (25) minutes. Two (2) additional minutes may be utilized by the Interpreters Theatre for setting up and / or taking down. This time shall not be counted within the twenty-five (25) performance period. Likewise, neither Interpreters Theatre shall be utilize these two (2) additional minutes, nor shall it be counted against either team if it chooses to use or not to use the additional minutes.
- D. Interpreters Theatre is a team entry and is included in the six (6)-team-per-college limitation. A team is limited to a minimum of three (3) and a maximum of fourteen (14) participants. Fourteen (14) competitors in an Interpreters Theatre would be considered one (1) entrant.
- E. When pairing Interpreters Theatre, power matching takes precedence over performance order.
- F. The mechanics of presentation are limited as follows.
1. The audience must have a sense of a production being interpreted from a manuscript. The director, performers, and judge(s) should be allowed freedom to exercise artistic, interpretive judgment; however, manuscripts must be read from during the presentation.
 2. Costuming, in the theatrical sense, is inappropriate and unacceptable.
 3. Reading stands, chairs, stools, ladders, platforms, steps, props, and/or lighting effects may be used. However, facility's limitations (space, equipment, time) should govern a director's choice. Interpreters may stand, sit, or both and may move from one reading stand or locale to another as long as the movement is consistent with the ideas or mood of the literature and the director's concept.
 4. Music / sound effects, records or live, are acceptable as background, as accompaniment, and as part of the context. Since the emphasis of Interpreters Theatre is an oral reading, complicated musical arrangements that dominate or detract from the oral interpretation shall be considered inappropriate. A performer whose sole function is to play musical accompaniment on or off stage shall be counted in the fourteen (14) person limit.
- G. Two (2) judges shall be provided for each of the six (6) preliminary rounds of Interpreters Theatre and two (2) teams per panel. .